

LHOA Meeting

March 28, 2019

Present

Gary Evans, President 2018
Lewis Lafferty, Elected President 2019
Laura Walker
Emary Walker, Elected Vice President 2019
Jennifer Todd
Lori Beth Smith, Treasurer
Joe Shanahan

Business Meeting

1. Meeting was called to order by 2018 President Gary Evans at 6:05pm?
2. Statement of Jobs - Gary Evans and Linda Evans provided resignation letters for the roles of:
 - a. Bookkeeper
 - b. Pool Card Manager
 - c. Welcomer
 - d. Answering Services
 - e. Covenant officer

Action: Resignation letters were accepted by board with unanimous vote.
3. Acknowledged the secretary was not present, and the treasurer to record minutes. Both roles do not vote.
4. Elections
 - a. President
Action: Motion was made to nominate Lewis Lafferty for President by Laura Walker, and seconded by Joe Shanahan. Everyone unanimously voted for Lewis Lafferty for President.
 - b. Vice President
Action: Motion was made to nominate Emary Walker for Vice President by Laura Walker, and seconded by Joe Shanahan. Everyone unanimously voted for Emary Walker for Vice President.
5. Community Bank needs minutes and/or letterhead of this meeting to remove 2018 Treasurer and President off account and to change and add the 2019 Treasurer, President, and Assistant Treasurer as the director of the account and authorization to sign checks.
6. 2018 President Gary Evans provided 2019 President Lewis Lafferty with book of job duties and passwords. Lewis will email pertinent job information to all board members. Mr. Evans also provided information to the board:

- a. ACG owner, Cliff King is the owner of ACG, the company providing the pool cards readers and cameras. He can be contacted to inform and instruct about gate readers and cameras. Camera monitors are located in closet, and the cameras are motion sensed. There are also 4TB hard drives for storage (estimate of 40 days). The cameras at Pool 1 cannot currently provide a feed due to megabits provided by AT&T services. AT&T or another service provider needs to be contacted. The company Galaxy will email reports of cameras (monthly fee), to Laurelwood of MS.
 - b. Laurelwood Line cellphone was given by Gary. Cost of phone for AT&T services if estimate of \$60-\$70. The \$2400 bill is on bank pay for the answering service for Laurelwood line.
 - c. CPA is Scott Hill located on Luckney
 - d. Computer files are on LHOA laptop and will be released by Gary to appropriate board members.
 - e. Current Active files were given by Gary, and the old files are in the storage room of Pool 2.
 - f. Mike Kaminski Lawn Management LLC has been contracted for 2019.
 - g. Adrian Lovorn picks up trash twice a week.
Gary was paid for cleaning restrooms and workout room (\$450.00 for pool season months, \$250.00 for off season months), beginning May 1 Adrian Lovorn will do the restroom and workout room cleaning.
 - h. Jenny Trouard is the Clubhouse manager (\$300 per month). See Clubhouse Manager Duties for details.
7. Pending Old Business:
- a. Currently two (2) insurance claims are open.
 - i. Clubhouse Roof damage
 - ii. Front entrance landscaping due to accident. Gary Evans has a police report of accident.
 - b. Weight machine in workout room at Clubhouse has broken cord. Lewis will follow up with Indian Cycle.
8. New Business:
- a. It was stated that a light (right) in Pool 1 needs to be looked at. AquaBlue needs to be contacted.
 - b. Fence and Deck at Pool 1. Action Needed: Need to put bids in as soon as possible to be ready for Laurelwood Day. Will call AquaBlue & take bids for fence and deck. Bids will be obtained on deck, fence, and all woodwork around lake before next meeting on 4/8/19.
 - c. Joe Shanahan inquired about looking into the sea wall, since dirt is going back into lake. Gary says expense of head wall is unbelievable. Gary says not enough money "in the world" to do that, Rip-Rac rocks is the best way. Slurry (cement mix & sand) with rip rac.
 - d. **Action:** March 28th the 2019 board takes effect. Jennifer Todd motioned, Emary Walker seconded. Passed unanimously.

- e. Covenant Officer discussion will be tabled until 4/8/19.
- f. Jennifer is to setup web email for complaints, needs, concerns, etc.
- g. Treasurer is to check post office and clubhouse drop box daily
- h. Treasurer Role and related information
 - i. Board approval needed for checks and expenses over \$500.00.
 - ii. Treasurer previously only wrote checks.
 - 1. We have determined that the treasurer will be bookkeeper & check writer.
- i. President and Treasurer will sign check together.
- j. Treasurer and Secretary Roles
 - i. Genny Heller, 2019 Secretary and Lori Beth Smith, 2019 Treasurer, will and can alternate roles if need so.
- k. Laurelwood day is May 18, 2019. Board will meet Monday, April 8, 2019 at 6:00pm to discuss. Jennifer will lead.
- l. Needed: Organize a welcoming committee and have board member in charge of committee.
- m. Need to revive to revive the architectural committee. Lewis L. nominates Joe Shanahan to head up architectural committee.
- n. Social Media Discussion
 - i. Private page for homeowners, must be invited. Place where residents can voice opinions.
 - ii. Business Facebook page - More informational, less controversial. Comments will be turned off.
- o. Codes to Clubhouse and Workout room were given.
- p. Lewis set out quarterly meetings for 2019
 - i. Board Meetings at 6:00pm
 - 1. 6/13/19
 - 2. 9/19/19
 - 3. 12/5/19
 - ii. Public Meetings at 7:00pm
 - 1. 6/18/19
 - 2. 9/24/19
 - 3. 12/14 Open House, Christmas Parade, Santa
- q. **Action:** Meeting adjourned at 8:30pm. Jennifer motioned. Lewis seconded. Passed unanimously.

Next board meeting will be held Monday, April 8, 2019 at 6:00pm at the Clubhouse.